



Code of Conduct for Managers & Coaches

I. General Conduct

The successful operation of any youth program depends on the responsible leadership of the organization. You are that responsible leadership.

Essential to responsible leadership are emotional maturity and an understanding that the purpose of the program is to enhance the physical, mental, emotional, personal, and social well-being of the youth players. The Manager/Coach should strive to understand the needs of the youth and how to relate to them. Good communication is essential to this. The Manager/Coach should be a positive influence regarding good sportsmanship and common courtesy to all. He/She is required to know the rules of the game and settle any discrepancies in the manner prescribed above. Managers and Coaches are role models to the youth they coach and ambassadors for the Bridgeville Athletic Association (BAA).

II. Specific Rules

The BAA reserves the right, upon recommendation for the Disciplinary Committee, to remove from participation in the BAA any individual who exhibits behavior or conduct that is detrimental to the purpose and objectives of the Bridgeville Athletic Association, as well as those who fail to comply with the following rules:

1. No disciplinary action aside from removal from the game & remanding to the bench can be taken against a player without prior approval from the BAA Disciplinary Committee.
2. Abusive behavior or language directed toward or in the presence of any player, coach, or umpire will NOT be tolerated.
3. There is NO SMOKING in the playing or bench areas.
4. Alcoholic beverages are not permitted at BAA sponsored games or events.
5. Arguing with the umpires will not be tolerated. (ONLY Managers may discuss calls with umpires.)
6. Rules governing the particular sport must be followed.
7. The general philosophy of the BAA - Fair Play and Good Sportsmanship - must be followed.
8. Players must meet minimum playing requirements, and should be used whenever possible.
9. Managers and Coaches will conduct themselves in an appropriate manner, whether at Chartiers Park, Cook School, or an away field. Abusive Managers and Coaches will be ejected from the Park and subject to discipline from the BAA Disciplinary Committee.
10. Coaches/Managers must lead by example. Encourage good sportsmanship and respect for the opposing players, coaches, and the umpires.
11. DO NOT argue judgment calls made by an umpire. Umpires can only call the games as they see it. Don't expect them to be perfect because none of us are. If you believe an umpire is consistently bad in his calls, contact a BAA Board member so that he/she can bring it to the attention of the CV-KO League or the Umpires' organization. Violation of this Rule constitutes grounds for ejection from a game.
12. If you disagree with a technical call, you must inform the umpire. If the matter is not resolved to your satisfaction, ask the umpire to let the other manager know that you are playing the rest of the game under protest. NOTE IT in the scorebook and HAVE THE UMPIRE SIGN IT. You must make your protest at the time of an infraction. The rules and disciplinary committee will then investigate.
13. If an opposing manager or coach is ejected by the umpire at a BAA Field, it is the responsibility of the BAA manager or coach to contact a BAA Board member to inform him/her of the ejection (same day).
14. If a coach or manager is ejected from a game, he/she will serve an additional (1) game suspension during the next game (regular or post season).

Bridgeville Athletic Association

P.O. Box 91
Bridgeville, PA 15017



www.bridgevilleball.com

III. Pre-T Guidelines

1. Pre-T-Ball is an instructional league.
2. Ages for boys and girls must be 3 by January 1 of the current year, but not turn 5 by January 1 of the current year.
3. Any manager or coach must have a current BAA Membership.
4. Copy of birth certificate is required for BAA files.
5. Teams will bat the bench (roster).
6. Teams will position all players on the field at the same time.
7. Players will use instructional tee until they are capable of hitting live pitching. Please remember that you are on a time limit and should make sure the game is moving along. Players will wear helmets if hitting from tee or live pitching.
8. Instructional baseballs will be used. (No hard balls.)
9. Coaches may be on playing field during games to instruct and encourage proper baseball decisions and technique. Anyone on the field must meet the requirements of PA Act 153 and the Education Certifications stipulated by the BAA Board of Directors. Forms indicating methods to obtain the required clearances and training certificates are on the BAA website (Coaches Corner Tab). Please mail clearances and certificates to:

BAA
PO Box 91
Bridgeville, PA 15017

10. Children will be issued shirts, hats and pants, which they keep at the end of the season.

IV. T-Ball Guidelines

1. T-Ball is an instructional league.
2. Ages for boys and girls must be 5 by January 1 of the current year, but not turn 7 by January 1st (Girls) or April 30th (Boys) of the current year.
3. Any manager or coach must have a current BAA Membership.
4. Copy of birth certificate is required for BAA files.
5. One practice and one game during week. (Any combination not more than two days per week)
6. Teams will bat the bench (roster).
7. Teams will position all players on the field at the same time.
8. Players will use instructional tee until they are capable of hitting live pitching. (Manager will pitch a maximum of 8 pitches, then go to the tee for his/her own team). Please remember that you are on a time limit and should make sure the game is moving along. Players will wear helmets if hitting from tee or live pitching.
9. Instructional baseballs will be used. (No hard balls.)
10. Coaches may be on playing field during games to instruct and encourage proper baseball decisions and technique. Anyone on the field must meet the requirements of PA Act 153 and the Education Certifications stipulated by the BAA Board of Directors. Forms indicating methods to obtain the required clearances and training certificates are on the BAA website (Coaches Corner Tab). Please mail clearances and certificates to:

BAA
PO Box 91
Bridgeville, PA 15017

11. Children will be issued shirts, hats and pants, which they keep at the end of the season.

Bridgeville Athletic Association

P.O. Box 91
Bridgeville, PA 15017



www.bridgevilleball.com

V. General Manager/Coach Information

Final selection of managers and coaches will be determined by guidelines that are designed by the current Board of Directors.

1. **Behavior:**
 - a. Drinking alcoholic beverages are not permitted at any time while acting in the capacity of manager/coach, scorekeeper, or other volunteer for the BAA.
 - b. No smoking in the field of play – this includes the areas behind the backstops and dugouts.
 - c. Profanity of any kind is not acceptable behavior
2. **Membership:** All candidates willing to assume responsibility of manager or coach or scorekeeper must have a current BAA membership or become a new BAA member prior to performing such duties. Contact BAA President.
3. **Clinic:** We ask that all prospective managers and/or coaches attend the current year Manager/Coach clinic to be sponsored by the Bridgeville Athletic Association, at a date and time to be announced.
4. **Requirements/Rules:** All managers and coaches will abide by all BAA rules and regulations; support all BAA activities and decisions; attend general membership meetings; show interest in the BAA organization, and instill the attitude of fair play and good sportsmanship at all times in and out of the community. **Managers or a designated team representative are asked to be present at all BAA General Session meetings. This is to establish and maintain good communication between the baa board and the parents/guardians of the baa players.**
5. **Uniforms/Equipment:** Managers will be responsible for all equipment and uniforms issued at the beginning of the season. Each manager will sign inventory sheets. Managers may select ink colors from the list provided for their team's shirts, which will also be the color of their hats. Shirts will contain team name, player's last name and number.
6. **Field Preparation/Bases:** Managers will be responsible for the preparation and lining of fields for all regular season home games. A stocked equipment box with key will be made available to all managers. At the end of each game, manager will put any other equipment used and lock the box. Contact Field/Maintenance Chairperson for information.
7. **Concession Stand Duties:** Parent participation at the refreshment stand will be the responsibility of the parent. WORKING THE REQUIRED SHIFTS IS NOT AN OPTION UNLESS THE PARENT IS A PARTICIPANT IN THE BUY OUT PROGRAM. Persons not able to work their scheduled shift must contact the Concession Stand Chairperson at least 1 day prior to their scheduled time. Fulfillment of concession stand duties will be tracked closely. Remember this participation allows us to keep the registration costs down.
8. **Playing Time:** Managers will follow the league rules for playing time requirements. The BAA strongly suggests that teams that consist of fourteen players or less should play their players at least 4 innings per game.
9. **Calling Up A Player:** Managers may call up players from a lower division only when they know the will be short players on their team. Players called up must be played. You cannot call up a player to just sit the bench. You must have the permission of the manager of the player you want to call up. Players may only be called up and play when it does not conflict with their own team's game. When calling up, the player must wear their uniform so that they can be recognized as a "call up" player.
10. **Fair Play:** In the interest of teaching children fair play and good sportsmanship, managers and coaches must not "run up the score" on any team. Use your best judgment and restrain the urge to "win big".

Bridgeville Athletic Association

P.O. Box 91
Bridgeville, PA 15017



www.bridgevilleball.com

11. **Off Limit Areas:** Managers are responsible for the safety and behavior of the team. Only team members, coaches, and scorekeepers are permitted in dugout areas during games and practices. Parent/spectators are not permitted inside the fenced areas of the fields – this includes the dugout and backstop areas. We request they do not linger behind the backstops.
12. **Inclement Weather:** A decision to call games due to inclement weather is the responsibility of the BAA Commissioner. If the game is not called within one hour of the scheduled start time, it is then in the hands of the umpire to call the game. **Managers do not have the authority to call a game due to weather conditions.** Managers may reschedule games due to scheduling conflicts, however they must contact the Commissioner to arrange for rescheduling. Managers will be responsible for rescheduling games with the BAA Commissioner and thereafter notifying opposing team. The Commissioner will notify the umpires, as well as the Concession Stand Representative when a game is rained out or rescheduled. Managers will coordinate the rescheduling of games within 1 week of an originally scheduled game - the game does not have to be replayed with 1 week.
13. **Newsletter Submissions:** The BAA Board requests that Managers report team information in written form for our quarterly newsletter entitled, “Play Ball”. Email submissions to baa@bridgevilleball.com.
14. **Reporting BAA Information to Parents/Team:** Managers will be required to report BAA information to team and parents in a timely and accurate manner via phone, text, or email.
15. **League Scorecards:** Winning managers are responsible to report the scores (and pitchers information) on the BAA’s website via the link marked “Report Score”
16. **Managers Evaluation:** At season’s end, the BAA Board will evaluate managers. Team parents may be asked to fill out questionnaires. (Information will be used to help with the selection process for next year.)

Sincerely,

Tim Efthimiades
President, BAA

Bridgeville Athletic Association

P.O. Box 91
Bridgeville, PA 15017



www.bridgevilleball.com

Manager/Coach Agreement

I hereby agree that I have received and read the BAA Code of Conduct for Managers & Coaches. I agree to abide by the rules, regulations, and guidelines contained therein.

Manager/Coach (Print): _____

Date: _____

Signature: _____

Witness (Print): _____

Signature: _____